INTERUNIVERSITY ATTRACTION POLES (IAP)

PHASE VI

2007 - 2011
I. Introduction

Federal science policy

Federaal Wetenschapsbeleid

Politique scientifique fédérale
I. Introduction

Mrs. Nicole Henry, head of the department research programmes

Mrs. Véronique Feys, programme administrator
Mrs. Corinne Lejour, programme administrator
Mrs. Naziha Benali, secretary

Mr. Yves Rousseau, financial administrator
Mr. Koen Vervaet, financial administrator
## II. The different IAP phases

<table>
<thead>
<tr>
<th>Phase</th>
<th>Year Range</th>
<th>Networks</th>
<th>Funding</th>
</tr>
</thead>
<tbody>
<tr>
<td>PHASE I</td>
<td>(1987 - 1991)</td>
<td>14</td>
<td>45 million EUR</td>
</tr>
<tr>
<td>PHASE II</td>
<td>(1990 – 1995)</td>
<td>23</td>
<td>50 million EUR</td>
</tr>
<tr>
<td>PHASE IV</td>
<td>(1997 -2001)</td>
<td>35</td>
<td>110 million EUR</td>
</tr>
<tr>
<td>PHASE VI</td>
<td>(2007 – 2011)</td>
<td>44</td>
<td>143 million EUR</td>
</tr>
</tbody>
</table>
III. A few figures

- **Duration**: 01/01/2007 – 31/12/2011

- **Budget**: 143,000,000 EUR

- **44 networks** including 16 new networks
  - 19 in life sciences
  - 16 in exact or applied sciences
  - 9 in human sciences

- **324 research groups**
  - 250 Belgian promotors
  - 74 European partners (spread out in 39 networks)
III. A few figures

- New: 16 (37%)
- > 5 years: 12 (27%)
- > 10 years: 8 (18%)
- > 15 years: 4 (9%)
- > 20 years: 4 (9%)
IV. General conditions

- Contract IAP-VI
- Administrative guidelines
- Homepage: www.belspo.be/iap
V. Organisation of the network

Coordination

Meetings

• “Kick-off meeting”
• Minimum 1 meeting per year

Follow-up committee (external experten)

International visibility

• Homepage of the network
• International symposium
V. Organisation of the network

Cooperation with the European partners

- For each European partner a Belgian partner is designated as contactperson
- Contract between the Institution of the EU-partner and the University of the Belgian promotor
V. Organisation of the network

Good practices of an IAP network

• Regular organisation of meetings
• Numerous contacts between researchers of different groups
• Exchange of personnel, informatie and materials
• Commun use of equipment, databases, ...
• Joint organisation of scientific meetings
• Common activities: training courses, thesis
• Co-publications, collective participation EU-projects
• Homepage of the network
• Electronic newsletter
• ....
VI. Expenses

Personnel

• Minimum 60% of the total budget per partner
• Maximum 60% of the total personnel budget for doctoral and postdoctoral grants
• Minimum length of 1 year for the employment contracts
• Minimum 1 full-time (or equivalent in part-time) researcher
• Minimum 1 post-doc researcher for partners with a budget of 800,000 EUR or more
• A copy of the contracts has to be sent to Belspo
VI. Expenses

Operating costs

• General consumables
• Documentation costs
• Travel and accommodation
• Allocations for visiting researchers
• “Internal” subcontracting
• …
VI. Expenses

Equipment

• Acquisition of material for shared use
• No equipment in the last year (2011)
• Permission > 25,000 EUR
• Computer material (hardware)
VI. Expenses

Subcontracting

- For costs incurred by a third party
- Must be mentioned in Annex I – Section II of contract
- Maximum 25% of the total budget

Overheads

- Maximum 5% of the total personnel and operating costs (per year)
VI. Expenses

European partnership

- IAP contribution: maximum 100,000 EUR/network
- 50 % co-financing
- Only for personnel and operating costs
- Budget is added in budgettary table of the Belgian promotor (Annex I – Section II)
VII. Payment of funding

Budget

- 6 annual instalments: 2007 to 2012
- According the schedule in Annex II of the contract
- Possible reduction of the instalment 2011
VII. Budget

Transfer of credits

• Within the same category
  • automatically
  • maximum 60%

• Between the different categories
  • Form for the transfer of credits + approval by financial department
  • 1 per year

! No transfer of credits to the year 2012.
VII. Budget

Justification of expenses

- To be sent twice a year by the financial department of the universities to Belspo
- All pieces of justifications have to mention the name of the promotor (or the research unit)
- No expenses after 2011
### VII. Budget

**Justification of expenses**

**Concerning the EU-partnership**

- **Expenses to the account of the IAP-budget**
  - Expenses by the EU-partner: *invoice + overview*
  - Expenses by the B-partner: *overview + justifications*

- **Expenses to the account of the budget of the EU-partner:**
  
  *Declaration form by the EU-partner + overview*  
  (= proof for co-financing)
IX. Reports

Initial report: before 30 April 2007

Annual reports:

• Administrative part (personnel)
• Scientific part (research results and overview of terms of cooperation)

Report for the evaluation (in 2010)

• The research results from 2007 to 2010

Final report (in 2012)

• General overview of results (2007-2011)
• In Dutch or French
X. Publications

«Programma Interuniversitaire attractiepolen - Belgische Staat - Federaal Wetenschapsbeleid.»

«Programme Pôles d'attraction interuniversitaires - Etat belge – Politique scientifique fédérale.»

«Interuniversity Attraction Poles Programme - Belgian State – Belgian Science Policy.»
## XI. Annexes to the contract

### Annex I

**Annex I - Section I: Information on the network**
- Based on the proposal
- To be completed by the coördinator

**Annex I – Secton II: Information on the partners**
- Based on the proposal
- To be completed by each partner (with the exception of the budgettary table)
XI. Annexes to the contract

**Annex II**: Financial schedule
- delivered by Belspo

**Annex III**: European partnership